



2021 CIRP ANNALS – Vol. 70/1

Call for Papers

The next 70th CIRP General Assembly will be held in Munich, Germany, from August 22 to August 28, 2021

From this year onwards, no Abstract is requested prior to your full paper. If you intend to propose a paper, we imperatively need to have your Full Paper submitted **electronically** on our publisher's platform EM (Elsevier Editorial Manager) **by January 10th 2021 the latest** (deadline: 23:59 - Paris time). Any submission will be refused after this deadline.

If you intend to **sponsor a paper**, ask the main author to register directly on EM and to submit her/his paper with your name as the sponsor (do not submit it yourself). Registration on EM is opened to everybody. See below for the Certificate of Sponsorship (to be sent after you have agreed to the full paper version).

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After submission of your Paper, you will receive your own CIRP paper reference number, to provide us for any question.

In order to avoid conversion and software problems, please upload the full Paper directly under **pdf format** for the Editorial Committee review, with the Annals' template layout online. You will submit both pdf and Word .doc versions (or any source file) of your Paper for the final submission only.

IMPORTANT:

- Please be careful to check that you receive an acknowledgment of submission from EM by email, to be sure you have completed the whole submission procedure correctly.
- Please be careful not to upload your abstract on the wrong EM gate: check that you upload your abstract on the CIRP Annals EM page and not on the JMST (it will not be validated on JMST).
- Please note that direct submission of your Paper to the CIRP Office by fax, mail or E-mail will not be accepted.

CONDITIONS OF SUBMISSIONS

A paper may be proposed either in person or via a sponsor, and will be examined by the Editorial Committee and the STC Chairpersons concerned, subject to the rules below:

Each Fellow (including Honorary and Emeritus) cannot be author / co-author / sponsor of more than two papers in Volume 1 with the following options:

- Submit one personal paper under his/her own authorship / co-authorship, OR propose one sponsored paper (for a RA or non-member),
- AND sponsor a paper submitted by a representative of a Corporate Member organization.
- A Fellow who has submitted or sponsored one paper may in addition be one of the co-authors of another paper based on CIRP cooperative work. CIRP Authors of a cooperative work should belong to different Institutes in two different countries, and must join to their full paper a "Request Form for Cooperative Work" available online. Cooperative works are only possible among Fellows and Associate members.

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Each Corporate Member, Research Affiliate or non-member is entitled to be co-author of **one paper** with a CIRP member or author / co-author of one paper under the responsibility and the sponsorship of a CIRP Fellow (including Honorary and Emeritus).

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The Fellow (including Honorary and Emeritus) who sponsors and submits a paper for consideration for publication in the Annals Vol.1 shall be held responsible for ensuring that the paper is of sufficiently high quality to make it worthy of consideration for publication and that its presentation conforms to the current rules ([Appendix 6](#)).

Authors who do not show up during the STC Research Papers Sessions to orally present their paper without having given a notification and a valid reason will be excluded from submission of papers for the following two years.

Be careful: after the reviewing by the Editorial Committee in February, you are no longer allowed to modify the title and the list of authors of your paper.

Papers rejected in the Annals may not be presented in the STCs and CWGs.

CERTIFICATE OF SPONSORSHIP

A **Corporate member, Research Affiliate or non-member** has to be careful to send his/her sponsor the complete Paper at least two weeks before the deadline, so that the sponsor can review the paper and send the **Certificate of Sponsorship by email** (available on our Website), to the **CIRP Office**, before January 10th 2021. **Papers without any Certificate of Sponsorship will not be accepted by the Editorial Committee.**

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- The author of a paper must agree to a commitment indicating that the paper will be orally presented by himself/herself or by a co-author only.
- The author should also certify that this work has not been previously published/presented elsewhere before the next CIRP General Assembly, in any language, and that this work is substantially different from any prior CIRP technical presentation.

A **DECLARATION OF INTEREST** should also be uploaded during the submission process. You will find the Form online on our page for authors.

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Best regards,

Didier Dumur, Secretary General Treasurer

