2020 CIRP ANNALS – Vol. 69/1

Call for Papers

The next 70th CIRP General Assembly will be held in Munich, Germany, from August 23 to August 29, 2020

If you intend to propose a paper, we imperatively need to have your Abstract submitted electronically on our publisher’s new platform (EM - Elsevier Editorial Manager) by November 15th 2019 the latest (deadline: 23:59 - Paris time). Any Abstract will be refused after this deadline.

If you intend to sponsor a paper, ask the main author to register directly on EM and to submit her/his paper with your name as the sponsor (do not submit it yourself). Registration on EM is opened to everybody. See below for the Certificate of Sponsorship (to be sent after you have agreed to the full paper version).

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- Click on the menu “Publications”, then on Submit a paper to CIRP Annals
- Then click on “Link to Elsevier Editorial Manager (EM)”

As a former user of EES, you have received from Elsevier access codes to log in on EM (about the end of July) - otherwise you have to register online to create your own account on Elsevier Editorial Manager (EM). This will allow you tracking all your paper process. You will receive your password by email.

The Instructions for Authors include the instructions to submit your Abstract and full Paper (also have a look at our Submission Explanations to understand the procedure more clearly if necessary). The Keyword List is available on the same page.

After submission of your Abstract, you will receive your own CIRP paper reference number. After acceptance of your Abstract (you will receive an e-mail by Nov.30th 2019 the latest), the deadline for submitting the full paper to Elsevier’s website - EM is January 20th 2020 the latest.

In order to avoid conversion and software problems, please upload the full Paper directly under pdf format for the Editorial Committee review, with the Annals’ template layout online. You will submit both pdf and Word.doc versions (or any source file) of your Paper for the final submission only.

IMPORTANT:
- Please be careful to check that you receive an acknowledgment of submission from EM to be sure you have completed the whole submission procedure correctly.
- Please be careful not to upload your abstract on the wrong EM gate: check that you upload your abstract on the CIRP Annals EM page and not on the JMST (it will not be validated on JMST).
- Please note that any transmission of the Abstract or full Paper to the CIRP Office by fax, mail or E-mail will not be accepted.

CONDITIONS OF SUBMISSIONS

A paper may be submitted either in person or via a sponsor, and will be examined by the Editorial Committee and the STC Chairpersons concerned, subject to the rules below:

Each Fellow (including Honorary and Emeritus) is entitled to:

- Submit one personal paper under his/her own authorship OR one sponsored paper,
- AND sponsor a paper submitted by a representative of a Corporate Member organization.

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In any case, Fellows (including Honorary and Emeritus) cannot be authors/co-authors or sponsors of more than two papers in Volume 1.
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The Fellow (including Honorary and Emeritus) who sponsors and submits a paper for consideration for publication in the Annals Vol.1 shall be held responsible for ensuring that the paper is of sufficiently high quality to make it worthy of consideration for publication and that its presentation conforms to the current rules (Appendix 6 and Instructions for Authors - Appendix 7).

Authors who do not show up during the STC Research Papers Sessions to orally present their paper without having given a notification and a valid reason will be excluded from submission of papers for the following two years.

Be careful: after the reviewing by the Editorial Committee in February, you are no longer allowed to modify the list of the authors of your paper.

Papers rejected in the Annals may not be presented in the STCs and CWGs.

CERTIFICATE OF SPONSORSHIP

A Corporate member, Research Affiliate or non-member has to be careful to send his/her sponsor the complete Paper at least two weeks before the deadline, so that the sponsor can review the paper and send the Certificate of Sponsorship by email (available on our Website), to the CIRP Office, before January 20th 2020. Papers without any Certificate of Sponsorship will not be accepted by the Editorial Committee.

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- The author of a paper must agree to a commitment indicating that the paper will be orally presented by himself/herself or by a co-author only.

- The author should also certify that this work has not been previously published/presented elsewhere before the next CIRP General Assembly, in any language, and that this work is substantially different from any prior CIRP technical presentation.

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Best regards,

Didier Dumur, Secretary General Treasurer