



2019 CIRP ANNALS – Vol. 68/1

Call for Papers

The next 69th CIRP General Assembly will be held in Birmingham, UK, from August 18 to August 24, 2019

If you intend to propose a paper, we imperatively need to have your Abstract submitted **electronically** on our publisher's platform (EES - Elsevier Editorial System) **by November 15th 2018 the latest** (deadline: 23:59 - Paris time). Any Abstract will be refused after this deadline.

If you intend to **sponsor a paper**, ask the main author to register directly on EES and to submit her/his paper with your name as the sponsor (do not submit it yourself). Registration on EES is opened to everybody. See below for the Certificate of Sponsorship.

ELECTRONIC SUBMISSION

CIRP Website:

- ⇒ Click on the menu "Publications", then on [Authors: submit a paper to CIRP Annals](#)
- ⇒ Then click on the Access to Elsevier Editorial System (EES)

Unless you have already registered on EES, you have to register online to create your own account on Elsevier Editorial System (EES) website. This will allow you tracking all your paper process. You will receive your password by email as soon as you have registered.

The [Instructions for Authors](#) include the instructions to submit your Abstract and full Paper (also have a look at our [Submission Explanations](#) to understand the procedure more clearly if necessary). The [Keyword List](#) is available on the same page.

After submission of your Abstract, you will receive your CIRP paper reference number. After acceptance of your Abstract (you will receive an e-mail by Nov.30th 2018 the latest), the deadline for submitting the full paper to Elsevier's website - EES is **January 20th 2019 the latest**.

In order to avoid conversion and software problems, Elsevier has requested that the full Paper should be uploaded directly under pdf format for the Editorial Committee review, with the Annals' template layout online. You will submit both pdf and Word .doc versions of your Paper for the final submission only.

IMPORTANT:

- Please be careful to check that you receive an acknowledgment of submission from EES to be sure you have completed the whole submission procedure correctly.
- Please be careful not to upload your abstract on the wrong EES gate: check that you upload your abstract on the CIRP Annals EES page and not on the JMST (it will not be validated on JMST).
- Please note that transmission of the Abstract or Paper to the CIRP Office by fax, mail or E-mail will not be taken into account.

CONDITIONS OF SUBMISSIONS (CIRP Internal Regulations - Article 20)

A paper may be submitted either in person or via a sponsor, and will be examined by the Editorial Committee and the STC Chairperson concerned, subject to the rules below:

Each Fellow (including Honorary and Emeritus) is entitled to:

- Submit one personal paper under his/her own authorship OR one sponsored paper,
- AND sponsor a paper submitted by a representative of a Corporate Member organization.
- A Fellow (including Honorary and Emeritus) who has submitted or sponsored one paper may in addition be one of the co-authors of another paper based on CIRP cooperative work. CIRP Authors of a cooperative work should belong to different Institutes in two different countries, and must join to their paper a letter explaining why this is a cooperative work (when submitting their Abstract).

In any case, Fellows (including Honorary and Emeritus) cannot be authors/co-authors or sponsors of more than two papers in Volume 1.

Each Associate Member is entitled to:

- Submit one personal paper preferably as main author.
- An Associate member who has submitted one paper may in addition be one of the co-authors of another paper based on CIRP cooperative work. CIRP Authors of a cooperative work should belong to different Institutes in two different countries, and must join to their paper a letter explaining why this is a cooperative work (when submitting their Abstract).

In any case, Associate Members cannot be authors/co-authors of more than two papers in Volume 1.

Each Corporate Member, Research Affiliate or non-member is entitled to be co-author with a CIRP member or author/co-author of a paper under the responsibility and the sponsorship of a CIRP Fellow (including Honorary and Emeritus).

In any case, Corporate Members, Research Affiliates and non-members cannot be authors/co-authors of more than one paper in Volume 1.

The Fellow (including Honorary and Emeritus) who sponsors and submits a paper for consideration for publication in the Annals Vol.1 shall be held responsible for ensuring that the paper is of sufficiently high quality to make it worthy of consideration for publication and that its presentation conforms to the current rules ([Appendix 6](#) and [Instructions for Authors - Appendix 7](#)).

Authors who do not show up during the STC Research Papers Sessions to orally present their paper without having given a notification and a valid reason will be excluded from submission of papers for the following two years.

Be careful: after the reviewing by the Editorial Committee in February, you are no longer allowed to modify the list of the authors of your paper.

Papers rejected in the Annals may not be presented in the STCs and CWGs.

CERTIFICATE OF SPONSORSHIP

A **Corporate member, Research Affiliate or non-member** has to be careful to send his/her sponsor the complete Paper at least one week before the deadline, so that the sponsor can review the paper and send the **Certificate of Sponsorship by email** (available on our Website), to the **CIRP Office**, before January 20th 2019. **Papers without any Certificate of Sponsorship will not be accepted by the Editorial Committee.**

NEW: You can enrich your article with interactive data visualizations such as line and scatter charts, MATLAB files, geospatial data in Google Maps, high resolution images, t- and z-stacks, phylogenetic trees and 3D images. For certain data repositories, we can enrich your article with relevant links and information if you include accession numbers in your manuscript. Instructions are available via <https://www.elsevier.com/authors/author-services/enrichments>

AUTHOR'S COMMITMENTS - two boxes must be checked during the submission of the Abstract:

- The author of a paper must agree to a commitment indicating that the paper will be orally presented by himself/herself or by a co-author only.
- The author should also certify that this work has not been previously published/presented elsewhere before the next CIRP General Assembly, in any language, and that this work is substantially different from any prior CIRP technical presentation.

A **PUBLICATION FEE** ("Page Charges" - contribution to the publication of the Annals) will be asked: 66 Euro for 4 printed pages. If the Editorial Committee allows authors to have additional pages by exception, the additional pages will be charged 25 Euro per page.

ORDER THE ANNALS - Research Affiliates and Non-members have to **order the Annals** prior to the General Assembly if they want to get a copy (the publication fee is only a contribution and does not mean they will receive a copy of the book; the Annals are not included in the General Assembly's registration fee either). You will find how to order the Annals in our "Publications".

Best regards,
Didier Dumur

