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(Updated 21 September 2018)

Submission of your Abstract

Your Abstract submitted online should be approximately the same as the one you will have in your full paper, and should be no longer than 100 words. You have to upload your Abstract under a Pdf or a Word file, (through the item : *Manuscript) but you also have to copy and paste your abstract on one of the pages during the submission process, so that it can be collected “automatically” afterwards for the publication online.

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1st Submission of your Full Paper

Please ensure you submit your full Paper on EES as a “revision” of your abstract and not as a 'new' submission: go to the "Submissions needing revision" folder. Upload your full paper in pdf format, as the “manuscript” replacing your abstract (although EES requests the source file, please upload the pdf file, this will avoid pdf conversion problems with your equations, and allow a better reviewing to the Editorial Committee)

Your 1st full paper submission should follow the paper template online: on two columns and four pages, including the figures, under pdf format.

Font size and length of the full paper

Please follow the "Instructions to the authors". Choose font Times point 9.5 for your text and 8 for references. If you follow the instructions (above all the number of words), you will be fine with the 4 pages final proof of the typesetters before publication.

2nd Revised Submission of your Full Paper

To submit your final version after acceptance of your paper by the Editorial Committee (by April 1st): please keep your layout on two columns with the figures inserted into the text, so that the typesetters can follow your layout.

This time you have to upload your source file for the “manuscript”, under Word format (.doc only – avoid Word 2007 document with .docx spoiling your equations, select ‘Word 97-2003 Document’ from the drop down menu) or under any other source file, and upload your pdf version as a “supplementary file” for the type-setters to check your layout if needed.

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If something remains unclear, you are welcome to ask us for more information at the CIRP Office: cirp@cirp.net

Kind regards, Chantal Timar-Schubert